



Parish of Bishop Hannington Memorial Church, Hove

Policy Statement: E-Safety

This policy should be read alongside the Parish of Bishop Hannington Memorial Church, Hove's policies on Safeguarding, Whistleblowing, Anti-Bullying, and Reporting Concerns about a Child.

This policy applies to all staff, including clergy, PCC members, paid staff, volunteers including children's and youth workers, those involved in leading or coordinating music and worship, and anyone else involved in working or volunteering on behalf of the Bishop Hannington Church, Goldstone Church or Holy Cross Church.

Purpose of Policy

- To protect children and young people who are ministered to by the churches that make up the parish of Bishop Hannington Memorial Church, Hove and who make use of information technology (such as mobile phones/devices, games consoles and the Internet) as part of their involvement with the parish.
- To provide our staff, volunteers, and parents with the overarching principles that guide our approach to e-safety.
- To ensure that, as a Christian community, we minister in line with our values, and also within the law, in terms of how we use information technology and behave online.
- To guide us as we seek to equip the children and young people with whom we minister to be safe, discerning and wise users of information and communication technology.

We recognise that:

- The welfare of the children and young people to whom we minister and with whom we come into contact is paramount, and should govern our approach to the use and management of electronic communications technologies and online behaviour;
- All children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse;
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare, and in helping young people to be responsible in their approach to e-safety;
- The use of information technology is an essential part of all our lives; it is involved in how we as a church gather and store information, as well as how we communicate with each other. It is an intrinsic part of the experience of children and young people, and is greatly beneficial to all. However, it can present challenges in terms of how we use it responsibly, and, if misused either by an adult or a young person, can be actually or potentially harmful.

We will seek to keep children and young people safe by:

- Treating any child protection concern arising from the online world in the same way, taking it just as seriously, as concerns arising from the offline world.
- Ensuring that our Parish Safeguarding Officer has access to up-to-date information and training regarding online safety, assisting them as appropriate to access this training.
- Ensuring that all staff and volunteers at our three churches avoid using private forms of electronic communication (text message, email, direct messaging including on social media) to communicate with the children and young people they are responsible for.
- Taking the use of such private communication between staff or volunteers and young people as seriously as one-on-one contact between adults and children without another responsible adult present. It is always the responsibility of the adult staff member or volunteer to put appropriate boundaries in place in their relationships with the young people with whom they minister, in both the offline and online worlds.
- Communicating directly or 121 with parents/ carers, and only using "open" (as opposed to "closed" or "private") online forums to communicate with children, such as Facebook youth group pages to notify young people of events etc.

- Sending any well-wishing messages (ie driving exam, hope you're doing OK, etc) either with another leader in the group conversation or screenshotting the well-wishing messages and replies and sending them to another leader of the same sex. These kind of messages are only sent to children of the same sex, and only between 8am and 8pm.
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- Where a child initiates a 121 contact with a leader/ volunteer, that leader/ volunteer is able to:
 - Acknowledge, but not extend, the 121 contact;
 - Screenshot the (acknowledgement) replies and send them to another leader of the same sex
 - Communicate only between 8am and 8pm
- Avoiding any form of inappropriate content in what we, our staff and our volunteers post online, including (but not limited to) sexual content, racist, sexist or otherwise bigoted content, or content promoting illegal activity.
- Maintaining electronic versions of sensitive personal data securely, according to the principles of the Data Protection Act.
- Providing age-appropriate awareness material, including training, to children and young people with regards to online safety. In particular, we will make them aware of the Thinkuknow website, and about Childline.
- Providing awareness material to parents with regards to online safety. In particular, we will make them aware of Thinkuknow, Parents Protect, NSPCC Net Aware, NSPCC Share Aware and The Ultimate Guide for Protecting Your Child on the internet.
- The PCC must approve annually the use of social media and mobile phones by the church. Where there are Facebook or similar online groups set up on the church's behalf, the PCC must annually approve a named person to whom all workers are accountable. The named person must be a church officer, and should be aware of the account name and password so that they can at any time log on to the account to monitor the communications. The named person should be proactive in fulfilling this role. There should be no private messaging (where no-one else in the group can see it) using the church's social media.

, Adopted by the PCC on 23 January 2018

Updated by the PCC 23 May 2022

Updated by the PCC 19 May 2020