



# **Bishop Hannington CHURCH**

PAROCHIAL CHURCH COUNCIL OF  
BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

ANNUAL REPORT AND  
GROUP FINANCIAL STATEMENTS OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED  
31<sup>st</sup> DECEMBER 2024

REGISTERED CHARITY No 1130527

Bishop Hannington Memorial Church, Nevill Avenue, Hove, BN3 7NH

Incumbent: The Revd Dr Nicholas Tucker

Auditor: Sumer Audit  
Amelia House, Crescent Road,  
Worthing, West Sussex BN11 1RL

Bankers: CAF Bank Ltd, West Malling, Kent  
Lloyds Bank  
Redwood Bank

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## Report of the PCC for the year ended 31st December 2024 (91st Annual Report)

The Parish of Bishop Hannington Memorial Church, Hove comprises three congregations. It is part of the Diocese of Chichester within the Church of England, in the Archdeaconry of Brighton & Lewes and the Rural Deanery of Hove.

Bishop Hannington Memorial Church (BH) is situated on the corner of Nevill Avenue and Holmes Avenues, Hove.

Holy Cross Church is situated on Tamworth Road, Hove.

Goldstone Church meets at Goldstone Primary School, Laburnum Avenue, Hove BN3 7JW.

This report also includes the James Hannington Memorial Trust (JHMT). This is a separate charity whose trustees are members of Bishop Hannington Church. Its objective is the provision of funds by grants for the advancement of the Christian faith throughout the world.

### Objectives and Activities – Achievements and Performance

The primary objective of Bishop Hannington Memorial Church PCC is the proclamation of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility to consult together on matters of general concern and importance to the parish, including promoting in the parish the whole mission of the Church, and working with the Deanery and Diocesan Synods. Our objectives were taken forward by the three individual congregations as follows:

#### Bishop Hannington Memorial Church

We continued to focus on our strategic aims of growing in: prayer, discipleship, evangelism and generosity, and began discussions as to how the three churches within the Parish can work together more strategically. Although these themes underpin all our activities, we acknowledge the need to create more structure to support these initiatives. In support of this a renewed corporate identity was created for the publication of a new website. At time of writing we continue to upgrade and improve our content.

Throughout the year we continued to offer 3 services every Sunday, a mid week service, and a monthly prayer meeting. In addition, 17 Small Groups met regularly and various groups met using the church centre and Youth and Community Centre. Further information about all these groups is available on our website.

We also continued to support our mission partners, discussed in more detail in the JHMT report below. We changed our Alpha course to run after Christmas, but ran a series of courses aimed at different demographics throughout the year, culminating in a packed programme of Christmas activities.

We said goodbye to Ben Martin, curate until Easter 2024, and his family as they moved to Angmering where Ben has taken up the role of Associate Vicar. We were delighted to welcome two voluntary staff workers: Trevor Cristin and Issy Brandt. We continued to raise funds for an Associate Vicar, in the light of a predicted shortage of curates seeking title posts. Subsequent to the year end, an advert was placed for this position. We were delighted to welcome Flick Harding as our Women's and Families Minister: she has already made a significant impact in this area of our church life.

The PCC agreed to transfer its properties to the ownership of BHCWT who would administer the properties on behalf of the PCC. This concentrates property management in one entity: the process is ongoing requiring approval from the Charity Commission and the DBF.

This year's accounts reflect the initial costs relating to our church weekend away in March 2025. The PCC decided that individuals would not be charged for this event, making it freely available to all. We look forward to reporting on the weekend in next year's report.

Whilst there is much to rejoice about in all the above, we continue to face some serious challenges. These include the crisis in the Church of England around safeguarding and the divisiveness of the Living in Love and Faith proposals, and the continued post-covid challenges faced by many organisations that rely on volunteers.

## Holy Cross Church

Our Sunday gatherings involved preaching series' in Zechariah, Acts, Psalms, Exodus and Colossians. We had Sunday School two or three times a month which typically followed the preached passages. We had a church prayer meeting for Sunday services each Sunday morning. On the first Sunday of most months we had a church lunch followed by a church prayer meeting.

Our three-evening adult small groups met twice in most months. The programme was typically an alternating pattern of evangelism training and a Bible study. Some small group leaders have received training in disciple-making, and have made progress in reforming their personal culture in this vital area.

Our Administrator Sarah Grant has continued to be a great asset to us, including by doing much admin for Sunday services, and producing and disseminating both church newsletters (weekly) and copies of daily Bible reading notes (monthly), which are used by around ten church members.

We have continued our relationship with four Mission Partners: the Milsons, the SGP, BHCM and Compassion UK. However, we decided to discontinue our relationship with Compassion and start a new one with Lakeview Venture.

Six initiatives in particular sought to serve our outreach to local people: (1) Tuesday At Ten, a weekly daytime initiative for all local people; (2) Junior Jivers, a weekly song and action group with a Christian theme, for pre-schoolers and their adults; (3) Dadz N Kidz, a monthly

group for under-11's and their (male) adults; (4) an Easter party; (5) an Alpha course and (6) our Christmas programme.

In September we had a weekend together. Teaching sessions came under the heading, 'Behold Our God,' exploring the Creator-creature distinction. A number of us also attended Bible By The Beach and the SGP Annual Conference. The accounts reflect a significant legacy due to be received in 2025. We have made some good progress in determining how it might be used.

## Goldstone Church

This was the 33rd year of the Goldstone Church plant, the ninth full year with Simon James-Morse as Minister. The church continues to reach out to those in the parish.

- Sunday Services**  
Weekly services at Goldstone Primary School continue to build a Christian worshipping community. The congregation continues to grow spiritually, both personally and corporately, although the number of regular attenders has decreased slightly.
- Signs of Grace**  
The monthly services for the deaf community continue to provide spiritual support to the deaf in the congregation and visitors from across Sussex, plus helping those who are learning British Sign Language (BSL). The gathering promotes the desire to integrate deaf and hearing people.
- Lindridge Care Home**  
The weekly services at Lindridge provides a Christian witness in the community, as well as include regular social interactions with residents and staff. The Goldstone Church Minister continued as part of the NHS Voluntary Chaplaincy Team.

## Grant Making Policy

The three churches make occasional small grants in connection with their mission. The main grant making activity is carried out by JHMT whose grant making policy is to distribute income under the following categories in accordance with need. The table below sets out JHMT's income distribution:

	2024	2023
Overseas Missionary Service	£50,243 (72%)	£50,594 (65%)
Mission Outreach in the UK	£12,839 (18%)	£13,145 (17%)
Training for Christian service	£ 2,830 (4%)	£ 5,253 (7%)
Overseas relief & Development Work	£ 4,357 (6%)	£ 9,000 (11%)
Total Contributions	<b>£70,269</b>	<b>£77,992</b>

Further details are set out below.

## James Hannington Memorial Trust (JHMT)

On behalf of the board, huge thanks to the members of the church family who have generously responded to our requests for funding throughout the year, both on a weekly basis and as part of our cycle of JHMT appeals. Additionally, thanks to all of our trustees for their hard work and diligence over another year serving on 'the board'. We are considering expanding our number slightly as the mission element continues to grow.

A commitment to pray for the Trust, and for each of our Mission Partners who are seeking to continue their calling of changing people's lives through the power of the gospel, has also been greatly appreciated. Our Mission Coordinator (Katy Lambert) ensures that we have good communication with our Mission Partners and that they are regularly featured in our Church services and prayer meetings.

### ***Mission Partner Visits and Overseas Mission Trip***

We have enjoyed visits from Susanna Baldwin, the Russells, Jen Cable and the Gurtlers over the year. Other mission partners (the Gurtlers, Webbs & Russells) are all looking forward to joining us at Ashburnham next month. The Friths will be back in the UK from May and we may have Mark Mackenzie visiting in June/July

We are very excited to once again be working with the BH youth minister and a team from KO who are planning a trip to work with the Webbs end June-early July.

### ***Appeals***

The JHMT 2024 Christmas appeal for Embrace in the Middle East raised a total of £5,427 so many thanks to the BH congregation for their generosity once again.

The Trust holds a contingency reserve of £2,550 to cover payments to mission partners who receive quarterly allowances should the Trust find itself unable to continue their financial support to those partners.

## Volunteers

Volunteers contribute to the work of the churches at every level and in all the activities, including pastoral, church services, community outreach, evangelism, children and youth activities, older people, bell ringing, maintenance, administration, cleaning, flower arranging and many other areas of service.

## Administrative information

Bishop Hannington Memorial Church (BH) is the Parish Church for the Ecclesiastical Parish of Bishop Hannington Memorial in the City of Brighton and Hove. The Parochial Church Council is a charity registered with the Charity Commission and has the registration number 1130527. The members of the Parochial Church Council (PCC) are its trustees. The PCC, which is the local representative body in the government of the Church of England, is a body corporate and its governing instrument is the Parochial Church Councils (Powers) Measure (1956) (as amended) and the Church Representation Rules. This report incorporates two other churches within the parish: Holy Cross and Goldstone.

The Vicar, Assistant Clergy, Churchwardens, Holy Cross Wardens and members of the Deanery, Diocesan, General Synods or Licenced Lay Worker, are *ex officio* members. Other members are elected or appointed in accordance with the Church Representation Rules including nine members of the laity who are elected by members at the Annual Parochial Church Meeting (APCM). Church members are encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible. In addition, up to two others can be co-opted to membership. One of these co-opted member's places is reserved for a representative of the Goldstone Church.

Correspondence for the PCC should be addressed to the PCC Secretary, % Church Office, Bishop Hannington Church, Nevill Avenue, Hove, BN3 7NH.

During the year of 2024, the following served as members of the PCC and were trustees of the charity:

Incumbent (Chair):	The Rev Dr Nick Tucker
Assistant Clergy:	The Rev Dave Howarth, The Rev Ben Martin (to Easter 2024)
Licensed lay worker:	Mrs Judith Bawtree
Churchwardens:	Mr Don Bawtree, Mr Nigel Sarjudeen
Holy Cross Wardens	Vacant
Diocesan Synod Representatives:	Mrs Sue Slamo, Mr Jon Sharp
Deanery Synod Representatives:	Mr Bob Overton-Hart, Mr David Payne, Mr Geoff Payne, Mr Nigel Sarjudeen, Mr Jon Sharp, Mrs Sue Slamo
Elected Members:	Mrs Fran Crosthwaite $\Omega$ , Mr Trevor Cristin, Mrs Chris Dalton, Mr John Marshall, Mr John Puttock, Mrs Phoebe Li $\Omega$ , Miss Sue Olive $\Omega$ , Mrs Jane Tanner $\Omega$ , Mr Terry Sweetman, Mrs Debi Jakeman $\boxtimes$ , Mrs Janet Davis $\boxtimes$ , Miss Martine Forrest $\boxtimes$ .
Co-opted Member:	Mr Simon James-Morse

$\Omega$  Until 2024 APCM    $\boxtimes$  From May 2024 APCM

The Annual Parochial Council Meeting was held on 28<sup>th</sup> April. The PCC Secretary and Treasurer are appointed at the first meeting after APCM. Each of the three churches in the Parish has a Committee which functions as a committee of the PCC. A key aspect of Governance is the agreement of their Terms of Reference which are agreed by the PCC at their first meeting after the APCM each year and which detail the limits of expenditure that can be authorised by those Bodies and describe any matters that are reserved to the PCC.

This allows the PCC to focus on Parish and wider Church issues.

The Bishop Hannington Committee consists of the elected members to the PCC who consider BH as their church, BH church Clergy, Churchwardens, Treasurer, and the Church Operations Manager(s) in attendance.

Holy Cross Church Committee consists of the Minister, up to two deputy wardens if elected by Holy Cross, any diocesan or deanery synod representatives who worship at the church, up to eight elected members and one member appointed by the PCC.

The Goldstone Church is led by a leadership team that consists of the Minister and up to six Elders. They work with a team of Leaders who are made up of the coordinators of the main ministries in the church, and a representative from the PCC.

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety, disability, and child protection legislation. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

Trustee training is provided. The PCC works to ensure that each member of the committee is equipped to fulfil his or her role. New members of the PCC are invited to discuss their role and responsibilities at an introductory meeting held after the APCM each year. Regular mailings from the Diocese keep these officers up to date with changes in church regulations and financial procedures and these are reported to the whole PCC as appropriate.

The PCC has appointed a Safeguarding Officer and a Vulnerable Adults Safeguarding Representative who are responsible for ensuring that a Disclosure and Barring Service search is conducted on all those who work with children and vulnerable adults in the church.

The full PCC met four times during the year for normal business. The Standing Committee met once in the year and agreed a number of items by email.

The Standing Committee is the only committee required by law. It consists of the Vicar, Churchwardens, Treasurer, and up to two appointed PCC members with the Curate and Church Operations Manager in attendance. It has the power to transact the business of the PCC between its meetings, subject to directions given by the full PCC. It also oversees the general financial situation of the work of the parish by monitoring income and expenditure, establishing and reviewing appropriate financial controls, preparing budgets, and other financial statements, and recommending to the PCC any extraordinary expenditure. test



With the PCC now being the employer of all (except one) non-ordained staff, the establishment and work of the Human Resources Committee (HRC) has become invaluable.

The PCC have had regard to the Charity Commission's guidance on public benefit. The charity's activities advance religion and are for the public benefit by expressing God's concern for the spiritual and physical needs of men and women, the maintenance of places for the public worship of God, the provision of regular and occasional religious services for people of all ages and the availability of clergy and lay members to provide information about Christian belief and support individuals with pastoral needs. These activities are available to anyone living in the parish and beyond who wishes to avail themselves of them, irrespective of their social, economic, or religious background.

### Electoral Roll

	2024	2023	2022	2021	2020
<b>BH</b>	256	258	259	261	266
<b>Holy Cross</b>	27	29	36	43	42
<b>Goldstone</b>	35	37	37	38	40
<b>Total</b>	318	324	333	342	348
<b>% change</b>	-1.85%	-2.70%	-2.63%	-1.72%	

### Financial Review

The accounts show an overall surplus of £1,189,875 (£37,065). This remarkable number arises because of an exceptional legacy due to Holy Cross Church valued at £1.2m. Isolating that, the underlying performance of each entity is set out below, combining all the funds, which can be seen in more detail in note 9.

Surplus (Deficit):	2024	2023
Bishop Hannington	36,583	14,345
Holy Cross	(37,131)	35,976
Goldstone	(1,374)	1,888
James Hannington Memorial Trust	(8,903)	(15,144)
Legacy receivable (Holy Cross)	1,200,000	-
<b>Total</b>	<b>£1,189,175</b>	<b>£37,0765</b>

Although these figures include the restricted funds, in practice most of these contribute to the core activities of the PCC. Because the PCC comprises three churches, these are distinguished as designated in the accounts: each church funds itself, with occasional support from each other.

The BH surplus above includes movements on restricted funds shown in note 9. However, the underlying "operating" result of BH was £62,000, combining the workers fund and the general fund. This arises through an increase in income, and a staff vacancy for much of the year.

The Holy Cross result shows the continuing use of funds raised in prior years to pay for the Youth and Families Minister. The legacy allows Holy Cross to continue despite running a day-to-day deficit

Goldstone's small deficit is a matter for prayerful concern in view of the diminishing reserves.

JHMT continue to make grants out of income and spend down a previous legacy.

We are grateful to everyone who contributes financially to all the churches and JHMT.

Each church faces a financial challenge:

BH needs to generate an annual surplus of c £70,000 to address the future costs of an associate vicar. The existing fund, further donations, and the promise of £180,000 from Holy Cross ensure there is sufficient funding for that post whilst that is achieved.

Holy Cross needs to get to a position where their own activities cover their costs. Whilst the legacy receipt may seem to make that unnecessary, the church is acutely aware that it is neither right nor healthy for it to rely on lump sums in that way. The PCC is actively considering how best to use the funds constructively, whilst retaining enough to allow Holy Cross to rebuild its numbers and giving.

Goldstone is aware of the need to increase numbers and giving to achieve a sustainable future.

## Reserves Policy

Reserves are held to enable us to respond to the risk of unexpected downturns or take strategic opportunities as they arise. Any funds in excess of this range are used first to fund capital projects and secondly to support the wider mission of the church.

The PCC consider that a reasonable level of reserve for BH would be c£120,000, and for Holy Cross c£40,000, and for Goldstone it should be c£10,000.

Reserves (i.e. *Funds*) for each church are set out in note 9 to the accounts.

As shown in note 9, the free reserve shown as the BH General Fund, was £130,000. An additional £10,000 is being held in reserve to cover costs relating to a conference (Ashburnham) in 2025. BH maintains one fund to spread the costs of maintenance on the church and buildings. During the year we charged £65,291 to this fund and are aware that we need approximately £300,000 over coming years to meet the costs of the last

quinquennial inspection. The reserves for Holy Cross are inflated by the legacy discussed above. Goldstone's reserves are broadly on target. Reserves may also be used to support each church in the parish as necessary.

## Fundraising statement (As required by Charities (Protection and Social Investment) Act 2016)

All fundraising is carried out by the charity and not through third parties. In the current year all voluntary income has derived from members of the church or supporters, who are familiar with our work and activities. The PCC is not subject to any undertaking to be bound by any scheme of regulation relating to fundraising. The PCC has a published complaints policy: no complaints have been received about our fundraising activities.

## Environmental Matters

We have previously considered both the impact we have on climate change; and the impact climate change has on the PCC. We still do not consider there is any impact on our going concern assessment or asset values. We are however conscious of the costs related to property maintenance caused by more extreme weather. During the year BH was impacted by storm damage which had the potential to cause a serious incident. The increased costs of energy affect both the church and our givers. Wherever possible we factor in environmental concerns into our operations and capital works. Environmental impacts are also considered as part of the PCC risk assessment process.

## Risk Management

The PCC reviews risk formally twice a year, firstly to consider the overall risk environment and to identify major risks, and then later to consider the effectiveness of risk management strategies.

The top major risks identified in this process were:

- safeguarding,
- the state of the Church of England and sound doctrine,
- over reliance on too few people and team welfare, and
- skills in IT and digital.

Processes are in place to manage all these risks, although in all these cases the PCC consider that the level of risk is higher than their preferred risk acceptance level. This is because either we can reduce likelihood but impact is unquantifiable, or the impact can be softened (e.g. by reserves) but the likelihood is outside our control. As a result, these matters continue to be closely monitored by the PCC, and appropriate reserves are in place where they can provide mitigation.

## Plans for future periods

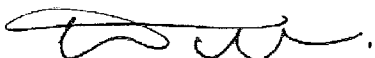
The charity plans to continue operations and activities in the same manner: its aims and objectives remain unchanged. During 2025 and looking forwards the charity will explore how the three churches might work more effectively together. One specific aim is the effective deployment of the Holy Cross legacy receivable.

## Statement of PCC members' responsibilities in relation to the financial statements

Law applicable to charities requires the PCC to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The members of the PCC are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ascertain that the financial statements comply with applicable laws and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Nick Tucker (Chair of PCC)

Date: 20/4/25

## Consolidated Statement of Financial Activities for the year ending 31 December 2024

		Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Income:</b>	Notes				
Donations, including gift aid		347,401	233,941	581,342	548,641
Grants		-	-	-	49,318
Legacies		-	1,200,000	1,200,000	-
Rental		104,255	-	104,255	100,781
Other		11,406	-	11,406	12,692
<b>Total income</b>	1	<b>463,062</b>	<b>1,433,941</b>	<b>1,897,003</b>	<b>711,432</b>
<b>Church activities</b>	2 & 3	496,429	211,399	707,828	674,367
Net income/ (expenditure)		(33,367)	1,222,542	1,189,175	37,065
Transfers between funds	9	-	-	-	-
Net movement in funds		(33,367)	1,222,542	1,189,175	37,065
Total funds at start of year		2,222,369	118,212	2,340,581	2,303,516
Total funds at end of year	9	<b>2,189,002</b>	<b>1,340,754</b>	<b>3,529,756</b>	<b>2,340,581</b>

The notes on pages 18 to 23 form part of these accounts

## Balance Sheet as at 31 December 2024

	Notes	Group		Charity	
		2024	2023	2024	2023
Fixed assets - property	4	1,895,001	1,895,001	1,895,001	1,895,001
Current assets					
Debtors and prepayments		1,218,309	8,063	1,218,309	8,063
Cash held as investment		360,366	323,516	360,366	323,516
Cash held in bank accounts		84,220	129,955	63,462	100,295
Total current assets		1,662,895	461,534	1,642,137	431,874
Creditors due within one year	5	28,140	15,954	28,140	15,955
Net current assets/ (liabilities)		1,634,755	445,580	1,613,997	415,919
Total net assets/ (liabilities)		3,529,756	2,340,581	3,508,998	2,310,920
Represented by:					
Unrestricted funds:					
Property (revaluation) reserve		1,895,001	1,895,001	1,895,001	1,895,001
Other unrestricted funds		294,001	327,368	294,001	327,368
Total unrestricted funds		2,189,002	2,222,369	2,189,002	2,222,369
Restricted funds		1,340,754	118,212	1,319,996	88,551
Total funds	6	3,529,756	2,340,581	3,508,998	2,310,920

The Group figures include the James Hannington Memorial Trust, a subsidiary registered charity.

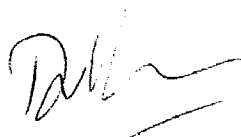
The notes on pages 18 to 23 form part of these accounts

Approved by the Parochial Church Council and signed on its behalf by:



Nick Tucker

Chair



Don Bawtree

Treasurer

Date 20/4/25.

## Cash Flow Statement at 31 December 2024

	Total funds	Total funds
Net result for the year	1,189,175	37,065
Adjustments for:		
Rental and investment income	(104,255)	(100,781)
Debtor (increase)/ decrease	(1,210,246)	4,565
Creditor increase/ (decrease)	12,186	5,795
Cash flow from operating activities:	<u>(113,140)</u>	<u>(53,356)</u>
Cash flows from investing activities:		
Rental and investment income	104,255	100,781
Sale of fixed assets		-
Total cash flows from investing activities	<u>104,255</u>	<u>100,781</u>
Cash flows from financing activities:		
Changes in borrowing	-	-
Other		
Total cash flow from financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents	(8,885)	47,425
Opening cash and cash equivalents	453,474	406,049
Cash and cash equivalents at the year end	<u>444,589</u>	<u>453,474</u>

The change in net debt is all due to change in cash and equivalents as set out above.

## Accounting Policies

(a) Convention: The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102). The PCC is a public benefit entity.

The accounts have been prepared under the historical cost convention except for the valuation of freehold land and buildings, which are shown at deemed cost under the FRS102 transitional rules.

(b) The group accounts comprise BH PCC and the James Hannington Memorial Trust, a separate registered charity which is under the control of the PCC.

(c) Income: Donations are recognised on receipt, with associated gift aid recoveries. Grants and legacies are recognised when notified of entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable. Staff time and related costs, provided by BH CWT, is recognised on receipt, with a matching item of expenditure. Rental income from the letting of church premises is recognised as earned.

(d) Expenditure: Expenditure is recognised as incurred. Grants and donations, including parish share, are accounted for when paid, or when a legal or constructive obligation is created. Where Vat is recovered on expenditure, this is presented as a net cost.

(e) Fixed Assets: Consecrated and beneficed property is excluded from the accounts by virtue of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed. Freehold land and buildings, which are held for continuing use by the PCC (other than Holy Cross Church), have been included at deemed cost. No depreciation is provided on Freehold buildings due to their expected life exceeding 50 years. Individual components or items of equipment with a purchase price of £2,500 or less are written off when the asset is acquired.

(f) Funds: General funds represent the funds of each church making up the PCC that are not subject to any restrictions regarding their use. Designated funds are also unrestricted. Restricted funds are to be used in accordance with their terms of trust.



(g) Taxation: The church, as a registered charity, is generally not liable to taxation on its surplus or capital gains. Irrecoverable VAT is included in the cost of those items to which it relates. VAT recovered on listed building work is offset against expenditure.

(h) Going concern: The PCC considers that its reserves and risk policies are sufficient to ensure that there are no material uncertainties about the church's ability to continue as a going concern.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

(i) Judgements and Estimates: The main judgements applied in these accounts relate to the recognition of income and expenditure as set out above, and the treatment of consecrated properties and related fixed asset expenditure. These judgements have been informed by accounting guidance prescribed by the Business Committee of the General Synod in their guide to the Sorp 2015.

## Notes to the accounts for the year ending 31 December 2024

**1. Income**

Income includes a legacy for £1.2m due but not yet received by Holy Cross.

Income does not include the extensive volunteer time contributed by members of each church.

The PCC has been notified of one legacy of £10,000 which is not recognised pending clarification of the estate.

Other income includes payments for events and youth ventures.

**2. Analysis of expenditure**

	2024 £	2023 £
Paid to diocese - parish share	124,835	121,176
Other staff costs, including accommodation	273,506	299,493
Ministry costs, excluding staff	54,426	32,054
Church and hall maintenance, equipment	146,016	114,413
Office costs (support costs)	17,137	19,555
Grants to other organisations	75,948	85,102
Governance costs	<u>15,960</u>	<u>2,574</u>
	<u>707,828</u>	<u>674,367</u>
Restricted expenditure included above:	211,399	(PY: 267,607)

Explanation of costs:

Paid to diocese – parish share: covers ordained staff and related support from the diocese.

Other staff costs, including accommodation: includes all other costs relating to staff, including payments to BHCWT.

Ministry costs, excluding staff: costs of materials, events and other costs directly related to our ministry.

Church and hall maintenance, equipment: incurred on consecrated property, or below our capitalisation limit, and other maintenance on related buildings.

Office costs (support costs): overheads.

Grants to other organisations: these are mainly grants made by JHMT. During 2024 only one

grant over £5,000 was paid: £10,000 to New Growth Ministries from a restricted gift. Further details of our grant making activity are set out in the annual report.

Governance costs include the cost of the audit £10,000, (2023 £1,800 Independent Examination)

### 3. Staff costs for the year

	2024	2023
Wages and salaries	166,643	182,267
Social Security Costs	8,285	10,198
Contribution to defined contribution pension schemes	10,998	11,880
Other benefits	<u>388</u>	<u>13,497</u>
	<u>186,314</u>	<u>217,841</u>

The average head count (not FTE) employed by the PCC was: 9.25 (PY 11.0) No staff member received remuneration in excess of £60,000. Clergy are office holders and their costs are included in the amounts paid to the diocese. One member of staff is employed through a related party, and their costs are excluded above, though included in overall staff costs.

Staff costs disclosed in this note exclude training, expenses and other non-employment related items.

There are no "key management personnel" as defined by Sorp 2015 (Second edition 2019). The vicar's stipend is met under Church of England arrangements and not by the PCC.

### 4. Fixed Assets

These comprise the following land and buildings held at "cost" (under the FRS 102 transitional rules, this is the market value as at 2014).

Vicarage	82, Holmes Avenue	£ 550,000
House for staff	80, Holmes Avenue	300,000
Holy Cross Associate Vicar House	43, Hogarth Road	550,000
Youth and community centre and flat	38, Holmes Avenue	<u>495,000</u>
		<u>1,895,000</u>

Holy Cross Church is an asset of the parish, but is not included above as it is notionally valued at £1

Some of the above properties are let out commercially when not in use by staff. As the intention is to retain these properties for the church's own use, they continue to be treated as functional fixed assets.

All properties listed were originally purchased using an appeal to establish an evangelical church in the area and subsequent growth. This restriction is in line with the core activities of the PCC and the properties are therefore not treated as restricted funds.

#### 5. Debtors

	2024	2023
Legacies receivable	1,200,000	0
Other debtors and prepayments	18,309	8,063
	<u>1,218,309</u>	<u>8,063</u>

#### 6. Creditors

Amounts owed to third parties	20,140	14,154
Accruals	8,000	1,800
	<u>28,140</u>	<u>15,954</u>

#### 7. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	Total funds
<b>Current year - group</b>			
Fixed assets	1,895,001	-	1,895,001
Current assets	322,141	1,340,754	1,662,895
Current liabilities	28,140	-	28,140
	<u>2,189,002</u>	<u>1,340,754</u>	<u>3,529,756</u>
<b>Prior year - group</b>			
Fixed assets	1,895,001	-	1,895,001
Current assets	343,322	118,212	461,534
Current liabilities	15,954	-	15,954
	<u>2,222,369</u>	<u>118,212</u>	<u>2,340,581</u>

**Current year - charity**

Fixed assets	1,895,001	-	1,895,001
Current assets	322,141	1,319,996	1,642,137
Current liabilities	28,140	-	28,140
	<u>2,189,002</u>	<u>1,319,996</u>	<u>3,508,998</u>

**Prior year - charity**

Fixed assets	1,895,001	-	1,895,001
Current assets	343,323	88,551	431,874
Current liabilities	15,955	-	15,955
	<u>2,222,369</u>	<u>88,551</u>	<u>2,310,920</u>

**8. Related Party Transactions**

Name	2024	2023	Description
Nick Tucker and John Puttock	£3,919	£2,729	Trustees of Books Alive, a local Christian bookshop. During the year we had arms length transactions with Books Alive

The amount owed to Books Alive at the year-end was £1,114 (PY: £624)

Donations received from PCC members are not disclosed since they are part of the normal giving by any church member, they do not influence the activities of the church, and Biblical principles mean that givers are never identified to PCC or other church members.

No trustee has received any remuneration or other benefits from the charity.

The wife of one trustee, Geoff Payne, is a part time employee of the PCC.

There are other trustees (i.e. PCC members) in common with other charities. The circumstances are such that related party transactions are immaterial and further disclosure is not required.

One member of staff is still paid through BHCWT: the amount is not disclosed as this is akin to an agency arrangement.

## 9. Funds analysis

### Unrestricted Funds

		Opening funds	Income	Expenditure	Surplus/ deficit before transfer	Transfers	Closing funds
General funds	BH	116,016	340,186	278,614	61,572	(47,588)	130,000
Capital projects	BH	123,217	-	65,291	(65,291)	47,588	105,514
General funds	Holy Cross	74,501	74,647	102,921	(28,274)	-	46,227
General funds	Goldstone	13,634	48,229	49,603	(1,374)	-	12,260
Subtotal		327,368	463,062	496,429	(33,367)	-	294,001
Property (revaluation) reserve	BH	1,895,001	-	-	-	-	1,895,001
		<u>2,222,369</u>	<u>463,062</u>	<u>496,429</u>	<u>(33,367)</u>	<u>-</u>	<u>2,189,002</u>

The numbers above exclude transactions between the churches.

The funds of each church are treated as part of the general funds of the PCC.

The BH capital projects fund is financed by legacies and transfers from the BH general fund as reserves permit.

### Restricted funds

	Opening funds	Income	Expenditure	Surplus /deficit	Transfers	Closing funds
Bishop Hannington Church	-	139,900	99,598	40,302	-	40,302
Holy Cross Church	9,977	1,231,350	40,207	1,191,143	-	1,201,120
Goldstone Church	-	1,251	1,251	-	-	-
JHMT	29,661	61,440	70,343	(8,903)	-	20,758
	<u>39,638</u>	<u>1,433,941</u>	<u>211,399</u>	<u>1,222,542</u>	<u>-</u>	<u>1,262,180</u>
<b>Total funds</b>	<u>2,262,007</u>	<u>1,897,003</u>	<u>707,828</u>	<u>1,189,175</u>	<u>-</u>	<u>3,451,182</u>

## Restricted Funds Comprise

	Opening funds	Income	Expenditure	Surplus /deficit	Transfers	Closing funds
BH: Associate Vicar Fund	69,563	21,767	-	21,767	-	91,330
BH: Hardship fund	8,310	7,568	4,666	2,902	-	11,212
BH: Christian workers fund	-	94,932	94,932	-	-	-
HC: legacy fund	-	1,200,000	-	1,200,000	-	1,200,000
HC: families, admin & mission	9,977	31,350	40,207	(8,857)	-	1,120
Goldstone: mission and ministry	-	1,251	1,251	-	-	-
JHMT	29,661	61,440	70,343	(8,903)	-	20,758
BH: Other small funds	701	15,633	-	15,633	-	16,334
	<u>118,212</u>	<u>1,433,941</u>	<u>211,399</u>	<u>1,222,542</u>	<u>-</u>	<u>1,340,754</u>

The BH Associate Vicar Fund is to pay for a future person in that role.

The BH hardship funds provide support for those in need.

The BHCWF contributes to non-ordained staff costs: income includes a £10,000 legacy transferred from CWT

The Holy Cross legacy fund comprises a legacy.

The Families fund £1,120 (£9,977) meets the costs of the youth minister.

The Holy Cross opening balances on the mission fund (£704) and the Administration fund (£2,100) were spent in the year.

JHMT is the James Hannington Memorial Trust, a separate registered charity (284183) supporting mission mainly through grants.

BH other small funds includes the 2025 Ashburnham house party appeal

Transfers (2023) represent reallocation of old fund balances

## Comparative Information

BH: Associate Vicar Fund	-	69,563		69,563		69,563
BH: Hardship fund	8,238	8,815	8,744	71	-	8,309
BH: Christian workers fund	39,522	94,489	134,011	(39,522)		-
HC: families, admin & mission	6,435	50,149	46,606	3,543	-	9,978
Goldstone: mission and ministry	589	146	146	-	(589)	-
JHMT	44,805	62,907	78,051	(15,144)	-	29,661
BH: Other small funds	200	550	49	501	-	701
	<u>99,789</u>	<u>286,619</u>	<u>267,607</u>	<u>19,012</u>	<u>(589)</u>	<u>118,212</u>

## Auditor's Report

### THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

#### INDEPENDENT AUDITOR'S REPORT

#### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BISHOP HANNINGTON MEMORIAL CHURCH, HOVE

##### Opinion

We have audited the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Bishop Hannington Memorial Church, Hove (the 'charity') and its subsidiary (the 'group') for the year ended 31 December 2024 which comprise the group statement of financial activities, the group balance sheet, the charity balance sheet, the group statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the charity's affairs as at 31 December 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011

##### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the group and the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's and charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, are responsible for the preparation of the financial statements and for being satisfied that they

give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and noncompliance with laws and regulations, our procedures included the following:

- Obtaining an understanding of the legal and regulatory framework in which the charity and group operates, focusing on those laws and regulations that had a direct effect on the financial statements and operations;
- Obtaining an understanding of the group's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud; and
- Discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud through our knowledge and understanding of the charity and our sector specific experience.

As a result of these procedures, we considered the opportunities and incentives that may exist within the group for fraud. We are also required to perform specific procedures to respond to the risk of management override. As a result of performing the above, we identified the following areas as those most likely to have an impact on the financial statements: compliance with the Charities Act 2011 and the Charities SORP (FRS102).

In addition to the above, our procedures to respond to risks identified included the following:

- Making enquiries of management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of meetings of the board and senior management; and
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Due to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Other matters**

The financial statements of the group and the charity for the year ended 31 December 2023 were unaudited.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



24/04/2025

**Robin Evans BA FCA CTA DChA (Senior Statutory Auditor)**

**for and on behalf of Sumer Audit**

**Chartered Accountants (Statutory Auditor)**

**Worthing**

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